RSD 9.0

Admin Design Setup Guide

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1. Template

SET UP THE FOLLOWING ON TEMPLATE

- SHEET FORMATS (A0, A1, A2, A3, A4...)
- GLOBAL PROPERTIES
- GENERAL DESIGN SETTINGS (GLOBAL GRID, BACKROUND COLOR)
- Link the central catalog & temporary submission

NOTE:

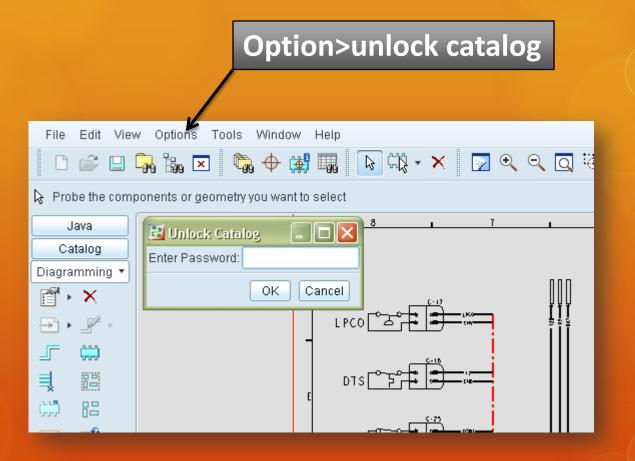
 Don't protect base template with password, users cannot submit new catalog item to Admin Review

2.Setting Password to a Design



Prompt the Design path & set the password as shown in the above snap shot from command prompt

3.To Unlock a design to edit catalog



4.Central Catalogue

- SET AS READ ONLY
- ADMIN ONLY CONTROLS AND MAINTAINS CC
- USER CAN NOT EDIT
- PLACE CENTRAL CATALOG FOLDER ON NETWORK PATH

PROPOSED: S:\central catalog

Have separate path for temporary submission for new catalog items

PROPOSED: S:\Temporary Submission

4A.Work flow of central Catalogue

- Before a new Central Catalog can be created, the administrator must:
- 1. Create a write protected shared root directory for the Central Catalog.
- 2. Set up a global properties CSV file to use in all designs that will access the Central Catalog.
- 3. Create a base design to use as a template. This design includes global properties, templates, and a link to the Central Catalog directory.
- 4. Use the Data table Explorer to load data table and member map CSV files to the design.
- 5. Pack the base design for use as the template design for all new designs.

4B.To use the base design as a template the user must do:

- 1. Create a new design using the base design template.
- 2. If needed, create new Internal Catalog items.
- 3. Assign the data tables to Internal Catalog artifacts.
- 4. Submit new catalog items to the Temporary Submission Directory.

Work Flow

Template

Template

Design

New designs

Drawing 1

Drawing 2

Admin

Design

(password Protected)

catalog

Central Catalog

Temporary submission

